



Ongoing Study Guide



PART 1: OVERVIEW OF eWiSACWIS FOR ONGOING

What functions does eWiSACWIS support for Ongoing child protection actions?

This study guide will provide you with an overview of how eWiSACWIS supports **Ongoing** case work. The table included here highlights four functional areas supported by eWiSACWIS—as they relate to **Ongoing** child protection responsibilities.

One general feature of eWiSACWIS is the way it carries over information from one page to another so that you don't have to re-enter the data yourself. For example, some of the information you enter in the Family Assessment will be carried forward to the Case Plan. Also, information in the Case Plan will be carried forward to the Case Progress Evaluation.

Function	Purpose
Assessments	Complete the following assessments: <ul style="list-style-type: none"> Family assessment Safety assessment
Plans	Complete the following plans: <ul style="list-style-type: none"> Safety analysis and plan Out of home safety plan Permanency plan Visiting plan Case plan Case progress evaluation
Court	Initiate and document requests for legal action on behalf of a child. Prepare legal documents. Document outcomes of legal actions.
Out of Home Placements	Document a new out of home placement. Calculate/generate payments to providers. End an out of home placement.
Basic Case Maintenance	Record/maintain information on the case and/or individual participants. Record case notes. Schedule case conferences. Close/merge cases.

STUDY GUIDE AT A GLANCE

Part 1. Overview of eWiSACWIS for Ongoing	1
Part 2. eWiSACWIS Features for Ongoing	2
Part 3. eWiSACWIS Terminology for Ongoing	3
Glossary	4



Ongoing Study Guide



PART 2: eWiSACWIS FEATURES FOR ONGOING

How does eWiSACWIS help me accomplish my Ongoing child protection responsibilities?

See how well you can identify some eWiSACWIS features by completing Column 1 in the table below. Make your selection from the shaded box to the left of the table and write it in the same row with the description in Column 2 that best matches the feature.

SELECTIONS eWiSACWIS Features	1. Feature	2. Description
<i>Family Assessment</i>		Documents the child's current and proposed permanency goals.
<i>Permanency Plan</i>		Calculates the total rate for the placement based on basic rate and applicable administrative fees, supplemental points, and exceptional needs of the child. Generates payments to the provider.
<i>Payments</i>		Calculates workload based on the family service level and type of worker assignment (primary or secondary).
<i>Case Plan</i>		Documents the outcome of any court hearing, including the postponement or cancellation of a hearing.
<i>Safety Assessment</i>		Describes progress in achieving general desired outcomes and specific goals. Documents the need for continuation or revision of the case plan, permanency goal, and visiting plan.
<i>Legal Status</i>		Assesses family and individual functioning, documents areas of needs/concerns, and provides a system-calculated analysis of the required level of service.
<i>Case Notes</i>		Identifies general desired outcomes and corresponding specific goals. Documents responsibilities and tasks for the worker/provider and the family to complete.
<i>Workload Measurement</i>		Records contacts and other activities related to a case/participant.
<i>Case Progress Evaluation</i>		Reassesses whether a child is in imminent danger of serious harm and whether immediate safety intervention is needed.



Ongoing Study Guide



PART 3: eWiSACWIS TERMINOLOGY FOR ONGOING

What new terms do I need to know to help me learn how to use the Ongoing features of eWiSACWIS effectively?

See how well you can identify some eWiSACWIS terms by completing Column 1 in the table below. Make your selection from the shaded box to the left of the table and write it in the same row with the description/definition in Column 2 that best matches the term.

SELECTIONS eWiSACWIS Terms <i>Elements</i> <i>Domains</i> <i>Family Service Level</i> <i>In Home Services</i> <i>Template</i>	1. Term	2. Description/Definition
		Five broad subject areas that assist the protective services worker in assessing the service needs of the individual and family.
		Specific/focused areas included within the family assessment domains.
		Services that do not alter the living arrangements of the participant. For example, child care, transportation, medical, counseling, basic health and hygiene, continuing education, and vocational training.
		System-generated document that is pre-filled with information that has been entered in associated eWiSACWIS windows.
		System-calculated level of family service needs, expressed as low, moderate, high, or intensive.



GLOSSARY

Features	
Case Notes	Records contacts and other activities related to a case/participant.
Case Plan	Identifies general desired outcomes and corresponding specific goals. Documents responsibilities and tasks for the worker/provider and the family to complete. The Case Plan template is pre-filled with the information that has been entered in the system and is available to be printed for your review with the family.
Case Progress Evaluation	Describes progress in achieving general desired outcomes and specific goals. Documents the need for continuation or revision of the case plan, permanency goal, and visiting plan.
Family Assessment	Assesses family and individual functioning, documents areas of needs/concerns, and provides a system-calculated analysis of the required level of service. The worker or the supervisor may override the system-calculated family service level.
Legal Status	Documents the outcome of any court hearing, including the postponement or cancellation of a hearing.
Payments	Calculates the total rate for the placement based on basic rate and applicable administrative fees, supplemental points, and exceptional needs of the child. Generates payments to the provider.
Permanency Plan	Documents the child's current and proposed permanency goals. Documents review of ASFA requirements and compelling reasons if TPR will not be pursued. Describes the appropriateness of the current placement and whether independent living services are indicated.
Safety Assessment	Reassesses whether a child is in imminent danger of serious harm and whether immediate safety intervention is needed. The original safety assessment is completed as part of the initial assessment.
Workload Measurement	Calculates workload based on the family service level and type of worker assignment (primary or secondary).
Terms	
Domains	Five broad subject areas that assist the protective services worker in assessing the service needs of the individual and family. The five domains are Children's Situation and General Functioning, Parenting Practices, Parent/Adult Caregiver Individual Functioning, Family Functioning, and Environmental Factors.
Elements	Specific/focused areas included within the family assessment domains.
Family Service Level	System-calculated level of family service needs, expressed as low, moderate, high, or intensive.
In Home Services	Services that do not alter the living arrangements of the participant. For example, child care, transportation, medical, counseling, basic health and hygiene, continuing education, and vocational training.
Template	System-generated document that is pre-filled with information that has been entered in associated eWiSACWIS windows.

Next: Complete the Study Guide Quiz for Ongoing!